



*A Scottish Charitable Incorporated Organisation, Reg. SC043913*

## **FUNDING APPLICATION GUIDANCE**

This guidance is intended to support applications for funding from 4 Winds SCIO, who distribute community benefits from the Little Raith Wind Farm in Fife. If you have any questions before completing your application, please email [4WindsSCIO@gmail.com](mailto:4WindsSCIO@gmail.com)

### **ELIGIBILITY:**

4 Winds can support projects in Auchtertool, Lochgelly, Cowdenbeath or Lumphinnans. Groups must have a constitution or set of rules, have a bank account in the name of the organisation and be able to provide either annual accounts or, for groups within their first year, a bank statement dated in the past 3 months.

Unfortunately we cannot accept applications from groups where the main benefit will be received elsewhere, including Crossgates, Hill of Beath, Lochore, Ballingry, Cardenden and Kelty.

### **WHAT WE CAN SUPPORT:**

- Any community project for public benefit which improves the quality of life for local residents.
- Grants for equipment, clothing, materials or other costs which help deliver the project.
- Small capital works on property which is owned by the group (proof required).

### **WHAT WE WILL NOT FUND:**

- Individuals
- Projects which are considered to be statutory (local authority, NHS, Police & other public bodies).
- Projects outside our area of benefit.
- Groups which have no constitution or bank account.

### **LEVEL OF SUPPORT:**

- There is no minimum level of funding. However, it is anticipated that the maximum level of support will not normally exceed £3,000.
- The Trustees are prepared to fund a project completely, there is no match-funding requirement.

### **IF YOU ARE SUCCESSFUL:**

- You will be expected to produce proof of expenditure as part of the monitoring process, which might include copies of receipts, proof of purchase or completion of works certificates.
- You will be asked to take part in publicity through the local press, including photographs.
- You should acknowledge our grant in your annual report or project updates.

### **AWARD DETAILS:**

- Payments will be made by cheque, so state clearly the payee details in your application.
- The Trustees will meet quarterly to consider applications, so decisions can take up to 12 weeks.
- Applicants will be advised of the outcome of their application as soon as possible.
- Successful applicants will receive their award by cheque shortly after each meeting.

### **REPEAT APPLICATIONS:**

- Only upon satisfactory completion of one project may a second application may be submitted.
- The same project will not normally be funded annually as a matter of course.
- Applicants are limited to one successful funding bid per 'application year' which runs for 12 months from February to January.