

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	04	2016		30	04	2017

Reference and administration details

Charity name	4 Winds Trust
Other names charity is known by	
Registered charity number	SCO43913
Charity's principal address	
	Postcode 

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chairperson		Lochgelly Community Council
2		Treasurer		Lochgelly Community Council
3				Lumphinnans Community Council
4				Lumphinnans Community Council
5				Cowdenbeath Community Council
6				Cowdenbeath Community Council
7				Auchtertool Community Council

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
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Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

8.2 Appointed Trustees

- 8.2.1 Each of the Community Councils within the Communities, namely of Lochgelly, Cowdenbeath, Lumphinnans and Auchtertool, or their respective successors, shall elect two individuals as Appointed Trustees. For the avoidance of doubt, these individuals do not have to be Community Councillors, but may be.
- 8.2.2 At each AMM any Appointed Trustee may choose to stand down, and any Trustee wishing to do so should notify the Board in writing as well as the community council he or she represents.
- 8.2.3 The normal term of office will be four years to coincide with the Community Council terms. A retiring Appointed Trustee shall retain office until the close or adjournment of the meeting.
- 8.2.4 Serving Trustees are eligible for re-election without limit.
- 8.2.5 If any of the Community Councils within the Community should cease to exist, any successor thereto shall take their place. If there is no such successor body, community representation on the Board of Trustees will be ensured by advertising the two Trustee vacancies per lapsed Community Council within the area of the Communities previously served by that lapsed Community Council. Nominations from within the area previously served by that lapsed Community Council will then be accepted. Should more than two nominations be received, Trustees for that area will be appointed following a community vote, the form of which will be decided by the existing Charity Trustees. This process will be publicly advertised.

Objectives and activities

Charitable purposes

The Charitable Purposes of the SCIO ("the Charitable Purposes") are to improve the conditions of life of all residents of, and to develop, the Communities by:

- conserving the local environment for the benefit of the Communities;
- supporting both community facilities and community groups within the Communities in order to promote and encourage active citizenship and community spirit, cohesion and development
- supporting or encouraging recreational and educational activities within the Communities.

Summary of the main activities in relation to these objects

Consider applications from Community groups for financial support.

Achievements and performance

Summary of the main achievements of the charity during the financial period

Since our inception we have supported a wide range of community projects including gala weeks and events, Christmas celebrations, scouts, neighbourhood watch schemes bowling and golf clubs, local activist groups and a plethora of youth and young people activity groups.

The Trustees meet as frequently as required and at the last time we met almost £100k has been awarded to over 70 different groups and projects.

We have a scoring matrix which ensures that all applications are considered equally and consistently. The vast majority of applications are successful with only a handful not being eligible for an award (mainly due to being outwith the areas). Where applications are unsuccessful we always write with an explanation and encourage them to resubmit.

Quarterly award are made to the community fund. The level of the award was determined by the Scottish Government when they agreed to the application. On average £15k per quarter is awarded,

Financial review

Brief statement of the charity's policy on reserves

At the end of the financial year the 4 Winds Trust had £83,000 remaining within the account. As we meet every three months, these funds will be donated to community groups through our grant scheme dependent on applications.

Details of any deficit

Donated facilities and services (if any)

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

CHAIRPERSON

Date

9/8/17

OSCR

Office of the Scottish Charity Regulator

Independent examiner's report on the accounts

Report to the trustees/members of

Registered charity number

On the accounts of the charity for the period

Charity name						
4 Winds Trust						
Registered charity number						
SCO43913						
Period start date			to	Period end date		
Day	Month	Year		Day	Month	Year
01	05	2016		30	04	2017
Set out on pages						(remember to include the page numbers of additional sheets)
Following this report						

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention :

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper [redacted] reached.

Signed:
Name:

Date:

7th August 2017

Relevant professional qualification(s) or body (if any):

Address:

Fife Voluntary Action
 Craig Mitchell House
 Flemington Road, Glenrothes
 KY7 5QF

4 Winds Trust
Statement of Accounts for period to 30/04/17

Charity No: SC043913

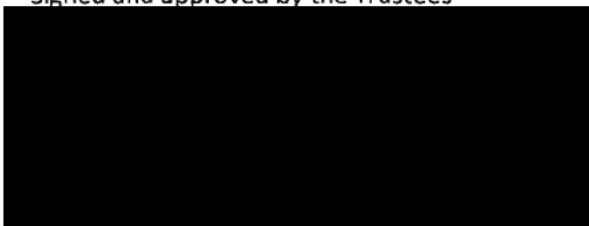
RECEIPTS	Notes	2016/17	2015/16
Grants		61,932	60,893
Total Receipts		61,932	60,893
PAYMENTS			
Project Funding	4	51,579	66,235
Room Hire		-	7
Accountancy Fees		50	1,200
Total Payments		51,629	67,442
SURPLUS/DEFICIT		10,303	- 6,549

The notes to the accounts form an intergral part of these accounts.

Statement of Balances

Opening Balance	73,269	79,817
Surplus/Deficit	10,303	- 6,549
Closing Balance	83,572	73,268
Statement @ yr end	83,571	86,269
Less uncleared cheques		- 13,000
Represented by fund in A/c 20110822	83,571	73,269

Signed and approved by the Trustees



Date 31/7/17
Date 31/7/17

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Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)		
Date		